

## **Guidelines for Submission of Manuscript**

URBAN INDIA solicits unpublished articles on a regular basis. The themes and topics covered in the journal includes urbanisation, urban development, governance, housing and infrastructure, inclusion, municipal finance, climate change and other issues related to urban development pertaining to India.

**Manuscripts and all editorial correspondence should be addressed to: The Editor, Prof. Debolina Kundu, Urban India, National Institute of Urban Affairs, New Delhi. Email: [editorurbanindia@niua.org](mailto:editorurbanindia@niua.org). Please mention Manuscript for Submission in the subject line. Please note that manuscripts not conforming to these guidelines may not be entertained.**

Only manuscripts of sufficient quality that meet the aims and scope of *Urban India* will be reviewed.

**There are no fees payable to submit or publish in this journal.**

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### **Submission of Manuscript**

- Articles sent for publication should not have been published earlier or simultaneously submitted for publication to another journal.

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### Preparation of Manuscript

- All submissions should be in the following order: (1) title page (include article title, authors, corresponding author, (2) abstract (3) keywords, (4) main text, (5) endnotes (if present), (6) acknowledgements (if present) (7) Funding statement or Declaration of conflicting interests (mandatory) (8) References
- **Blind Title Page:** The first page of the manuscript should be a blind title page. It should not contain author(s) names and affiliations. It should include title, total word count (including text, references, tables or figures), number of tables and number of figures.
- **Un-Blind Title Page:** The second page should be un-blinded title page and should include: name(s) of the author(s), concise title, affiliation(s) and address(es) of the author(s), e-mail address, phone, and fax numbers of the corresponding author.
- **Abstract:** Articles should be accompanied by an abstract not exceeding 200 words. Abstract should not contain any undefined abbreviations.
- **Key Words:** Articles must be accompanied with four to five key words.

- **Text:** The text of the manuscript should begin on a new page.
  - Articles should have clear sub-headings, which should be in bold and appropriately numbered. Please do not use more than three levels of displayed headings.
  - Abbreviations and Acronyms should be defined at first mention and used consistently thereafter.
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  - Use British spellings rather than American spellings i.e labour not labor, utilisation not utilization.
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- **Tables:** Number the tables consecutively throughout the text. Insert a note in the text to indicate the placement of the table (e.g., “Table1 about here”). Each table must include a title, source and headings for columns and rows. Tables must be in an editable format.
- **Charts/Pictures/Maps/Illustrations:** Number the Charts/Pictures/Maps/Illustrations consecutively throughout the text. Insert a note in the text to indicate the placement of the same (e.g., “Table1 about here”). Each Chart/Picture/Map/Illustration must include a title or a caption and source. Charts and illustrations must be in an editable format.
- **Language:** The official language of Urban India is English, and all documents must be written in English, using correct diction, syntax, and grammar. Any phrases in the local language must be translated into English as well. Any manuscript that does not meet a level of English proficiency consistent with English-language journals will be rejected.
- **Articles should be sent by email in MS Word format** to the Editor, Urban India at [editorurbanindia@niua.org](mailto:editorurbanindia@niua.org) along with the declaration that the article is unpublished.
- Authors are requested to provide their institutional affiliation along with their full name, address for correspondence and specify the corresponding author along with the email id for correspondence.

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